



**SAFRA EDUCATION SCHEME: APPLICATION FOR  
SAFRA-EASB SPONSORSHIP  
(FULL BACHELOR DEGREE PROGRAMMES –  
JAN 2020 INTAKE)**



To: **Elaine Ong**  
SAFRA Education Scheme  
Membership Benefits Dept  
SAFRA Mount Faber  
2 Telok Blangah Way  
Singapore 098803

Please attach a  
photograph of  
yourself taken  
within the last 1  
year

Closing Date: **30 Sep 2019**  
Intake Commencement Date: **Jan 2020**

**INSTRUCTIONS:**

- (1) This Application form must be completed in full in accordance with the instructions on the form. Failure to comply with the instructions may jeopardize your application. False particulars or wilful suppression of material facts will render you liable for disqualification and dismissal if admitted to the school after award.
- (2) A copy each of your identification card, SAFRA membership card educational certificates, transcripts and testimonials must accompany the application. Kindly certify all documents.
- (3) EASB does not enter into correspondence with regard to the reasons for selection of applicants.
- (4) Please submit your Sponsorship Application Form in a sealed envelope **before 30 September 2019**.
- (5) All applications for SAFRA - EASB Sponsorship must meet the eligibility criteria and satisfy all conditions of the award.

**Entry Requirement**

- 3-A-level Passes with at least B grade in all subjects or 1 A,B and C grades AND a credit in General Paper or a B4 in O-level English
- 5 O-level Passes with aggregates of no more than 12 points and with at least a B4 in English Language.
- Local Polytechnic diploma holders with over-all final-year results of GPA 3.5 or above

**PERSONAL DETAILS**

<b>FULL NAME AS IN NRIC (underline surname)</b>  * Mr / Mrs / Miss / Mdm				<b>POSTAL ADDRESS</b>  Postal Code (       )	
Name in Chinese Characters, (if applicable)				<b>E-MAIL ADDRESS</b>	
<b>DATE OF BIRTH</b> (DD / MM / YY)	<b>AGE</b>	<b>RACE</b>	<b>RELIGION</b>	<b>MARITAL STATUS</b> *Single / Married / Divorced	<b>HOME TEL.</b>  <b>MOBILE NO.</b>
<b>COUNTRY/ STATE OF BIRTH</b>		<b>CITIZENSHIP</b>		<b>BIRTH/ CITIZENSHIP CERT NO.</b>	<b>NRIC NO. / PASSPORT NO.</b>  *Pink / Blue IC

**Other Particulars**

i) Rank: \_\_\_\_\_ ii) Service/Force: Army/ Navy/Airforce (iii) No of ICTs completed: \_\_\_\_\_

iv) Participation in SAFRA organised activities/ club activities (where relevant):  
 (Please state event, date or name of club, position held and duration, and attach relevant supporting documents).

\_\_\_\_\_

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**Please indicate the course you are applying for\*\***

( ) Accountancy ( ) Banking and Finance ( ) Logistic  
 ( ) Events & Conference Management ( ) Business & Management Studies ( ) Hospitality and Tourism Management

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**Please indicate your choice of University / School\*\***

( ) Cardiff Metropolitan University  
 ( ) Queen Margaret University, Edinburgh

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i) Have you previously applied under the SAFRA Education Scheme? Yes  No

ii) If yes, which course? \_\_\_\_\_

iii) Were you awarded the course sponsorship? Yes  No

\*Delete where not applicable

\*\* EASB Sponsorship award committee reserves the right of final decision on these choices and the decisions shall be final and binding.

**DETAILS OF EDUCATION**

GCE 'A' LEVELS		OTHER EDUCATIONAL QUALIFICATION (e.g. professional qualifications, or course currently pursued). If you have already taken the TOEFL, SAT & Achievement tests and any other relevant test, please state scores.		
Name of School	Year of Graduation	Name of School / University & Subjects Taken	Year of Graduation	Grade
Subjects Taken	Grade			

  

EXTRA CURRICULAR ACTIVITIES (secondary, colleges/pre-University) Uniform Groups, Society Committees, Clubs, Associations, Organisations etc.					
Name of Group	Year	*Level of Participation	Name of Group	Year	*Level of Participation

\*Level of participation: example could be a member; committee member; class or school representative in sports, games or contest; chairman of club or society; etc.

**AWARDS, COMMENDATIONS, PRIZES, CERTIFICATES etc.**

Type of Award	Year

**LANGUAGE PROFICIENCY**

LANGUAGE/S	Level of Proficiency in each language (Indicate as very good, good or fair)	
	Written	Spoken

**PRESENT EMPLOYMENT DETAILS**

Company Name: \_\_\_\_\_

Current Designation: \_\_\_\_\_ Dept/Division/Section: \_\_\_\_\_

Gross Annual Salary: \_\_\_\_\_ No of years in Company: \_\_\_\_\_

No. of employees reporting directly to you: \_\_\_\_\_ Indirectly: \_\_\_\_\_

Description of your responsibilities:

**Past Employment Record**

In chronological order, starting with your most recent position in your present or last company

Name of Company	Designation	Gross Annual Income	From mth/yr	To mth/yr	No. of years/ months	Job Description

a) Total No. of years of working experience since your first permanent job \_\_\_ years \_\_\_ months

b) Total no. of years of working experience in accounting/finance function \_\_\_ years \_\_\_ months

<b>IF MARRIED, STATE PARTICULARS OF SPOUSE</b>	Full Name as in NRIC:			
	Country of Birth:		Citizenship:	
	Occupation:			
	Name of Employer:			
<b>PARTICULARS OF PARENTS</b>	Father's Name		Country of Birth	Citizenship
	Address		Occupation / Profession	
	Mother's Name		Country of Birth	Citizenship
	Address		Occupation / Profession	
<b>CHARACTER REFEREES</b> Name two persons (other than relatives) who know you well	Name:		Years Known	Occupation
	Address:		Telephone No.	E-mail Address
	Name:		Years Known	Occupation
	Address:		Telephone No.	E-mail Address

<b>PARTICULARS OF GUARANTOR</b>	Full Name as in NRIC:	
	NRIC No:	Citizenship:
	Home Address:	
	Occupation:	
	Contact No: _____ (H) _____ (O) _____ (HP)	

**Declaration of Guarantor**

I agree to make good any default on the part of the said applicant to repay the pro-rated cost (e.g. course fee, registration fee etc) expended on the sponsored course should the applicant cease his SAFRA membership, discontinue or fail to complete the course successfully.

\_\_\_\_\_  
Signature of Guarantor

\_\_\_\_\_  
Date

**GENERAL QUESTIONS**

**Please answer the following questions by inserting ‘YES’ or ‘NO’ in the boxes provided.  
If ‘YES’, give details below:**

Have you been or are you suffering from any physical impairment, disease or mental illness?	Yes / No
Have you ever been convicted in a Court of Law in any country?	Yes / No
Have you ever been discharged or dismissed from the service of the Singapore Government or of any Statutory Board in Singapore or of any Government of any country or any corporate employment/s? (if applicable)	Yes / No
Have you ever resigned from the service of the Singapore Government or of any Statutory Board in Singapore or of any Government of any country? (if applicable)	Yes / No
Details, if any, of physical impairment, disease, conviction, discharge, dismissal or resignation, with regard to the preceding questions.	

\*Delete where not applicable

**Declaration of Applicant**

- I. I confirm that the information furnished here is true and correct and I will also abide by the rules and regulations stated overleaf.
- II. My application for the course is attached together with certified true photocopies of my educational certificates, transcripts, NRIC, current salary slip and other supporting documents.
- III. I understand that the scholarship is for a 3-year undergraduate degree. In the event that I should decide to discontinue with the sponsored course or cease my SAFRA membership, I will repay the expended portion of the full course fee. Upon payment, students will be issued the Diploma certificate (for those who passed all the prescribed subjects) or Certificate of Attendance and Transcript as appropriate.
- IV. I agree to release my personal particular to the Government of Singapore (e.g Ministry of Defence) for character, national defence (e.g. in-camp training) checks.
- V. By submitting this application form, you agree to be bound by SAFRA’s Privacy Policy as amended from time to time. ([www.safra.sg/privacypolicy](http://www.safra.sg/privacypolicy)) You also authorise, agree and consent to allow SAFRA to disclose your personal data to
  - SAFRA’s partner educational institutions for purposes of, including but not limited to sponsorship selection purposes.
  - SAFRA’s Education Volunteer Committee members for the purpose of coaching and/or mentoring arrangements.
- VI. If selected, I shall undertake to perform to my best ability and that I will present a professional conduct and image at all times for the duration of the programme. I also understand that I shall be required to inform SAFRA of my test/project/exam grades accordingly, upon receipt.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**NOTES**

1. The SAFRA- EASB Education Scheme is open to all SAFRA Ordinary A (except NSFs), Ordinary B and Life members who can fulfill the basic EASB admission criteria.
2. There is no bond attached to the scheme.
3. Applicants will be assessed according to their length of SAFRA membership, participation in SAFRA events/activity clubs, academic performance and working experience.
4. University graduates are not eligible to apply for the scheme.
5. Applicants are allowed to apply for up to 3 courses under the Scheme for each intake.
6. Certification of supporting documents may be made by your employer/company. In such cases please state the name, NRIC No. and designation of the person certifying the documents.
7. Previously sponsored candidates may apply again. However, priority would be given to first-time applicants.
8. Short-listed candidates will be required to attend an interview session.
9. The term will commence in the **Jan 2020** intake. No deferment is allowed.
10. Applications must be submitted on or by **30 September 2019**.
11. Should the sponsoring institution cease to operate or end its agreement with SAFRA, SAFRA shall not be liable to see through the completion of the sponsored candidates' courses.
12. The decision of both SAFRA and EASB is final and no further correspondence will be entertained.

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**FOR OFFICIAL USE ONLY**

Comments by Awarding Panel:

Decision Endorsed by the Chairman of Sponsorships Award Committee: \_\_\_\_\_

## Application Checklist

Please submit the following documents:

Application Form (with passport sized photo taken within the last 1 year)	
Certified copies of all education certificates, transcripts and reports showing grades awarded by institutions that you have completed or are currently pursuing. (All documents that are not in English are required to be translated and notarized)  <input type="checkbox"/> “O” Level / High School Certificate and Transcripts <input type="checkbox"/> “A” Level / Diploma and Transcripts <input type="checkbox"/> Degree of University / University Transcripts <input type="checkbox"/> Others certificates / transcripts	
Documentary evidence of all co-curricular activities / academic honours / awards/ prizes, etc.	
Short Essay of not more than 800 words about your interest in the Sponsorship.	
Photocopy of passport or NRIC, and SAFRA membership card.	
Photocopy of relevant Financial Documents (Payment slips for past 6 months or lasted Income Tax Assessment Notices (if any), and printed statement of CPF contribution or family members)	
Photocopy of Certificate of National Service.	