



# SAFRA EDUCATION SCHEME SAFRA-SIM GLOBAL EDUCATION



**Closing Date: 30 September 2019**

Please attach a photograph of yourself taken within the last 1 year

**To: Elaine Ong**  
SAFRA Education Scheme  
Membership Benefits Department  
SAFRA Mount Faber  
2 Telok Blangah Way  
Singapore 098803

**PLEASE READ THESE INSTRUCTIONS CAREFULLY.**

1. This form is to be completed and returned to the above address on or before closing date specified, together with supporting documents.
2. Do not leave any item blank. If it is not applicable to you, indicate N.A.
3. For those items accompanied by an \*, please circle the appropriate item.

<b>1. COURSE APPLYING FOR</b>	
<b>Are you a current student? Yes / No</b>	
<b>University of London (<u>Part-time Undergraduate Programmes</u>)</b>	<b>Intake</b>
Bachelor of Science (Honours) in Accounting and Finance	Sep 2019
Bachelor of Science (Honours) in Banking and Finance	Sep 2019
Bachelor of Science (Honours) in Business and Management	Sep 2019
Bachelor of Science (Honours) in Economics and Finance	Sep 2019
Bachelor of Science (Honours) in Economics and Management	Sep 2019
Bachelor of Science (Honours) in Data Science and Business Analytics	Sep 2019
<b>SIM Diploma programmes (<u>Full-time</u>)</b>	<b>Intake</b>
Diploma in Accounting	Oct 2019
Diploma in Banking and Finance	Oct 2019
Diploma in International Business	Oct 2019
Diploma in Management Studies	Oct 2019 / Jan 2020 (circle 1)
<b>2. PERSONAL PARTICULARS</b>	
Full Name (In block letters, underline surname and alias if any):	
Dr/Mr/Miss/Mrs/Mdm*	

Nationality:	Race/Ethnic Group	Passport Number/NRIC*:
Marital Status: Single / Married/ Divorced / Widowed *		Country of Issue:
Date of Birth (dd/mm/yy):	Age:	Place of Birth:
Home Address:		
Country:		
Address for Correspondence (if different from above):		
Country:		
Home Tel:	Mobile No:	
Office Tel:	E-mail Address:	

**3. FAMILY BACKGROUND**  
Please include the particulars of your immediate family members and if you are married, the particulars of your spouse and children.

Name	Age	Occupation, Name of Employer/School	Relationship to Applicant	Citizenship	Marital Status

#### 4. NATIONAL SERVICE DETAILS

<b>Service Outfit:</b> Singapore Army / RSAF / RSN / SPF / SCDF	<b>Rank:</b>	<b>No. of ICT Completed:</b>
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**Participation in SAFRA organised activities / club activities (where relevant):**  
(Please state event, date or name of club, position held and duration, and attach relevant supporting documents)

#### 5. EDUCATIONAL QUALIFICATIONS

Please provide all details of education (i.e. Junior College, High School, Polytechnic, University or Institute) that you have completed or are currently pursuing. **Certified copies** (in original language with English translation, if applicable) of all certificates, transcripts or reports showing grades awarded **must be attached**.

Qualification	Year Obtained	Institution, Country	Results	
GCE 'O' Levels			Best 5 including English	
			English Grade	
GCE 'A' Levels			H2 Grades	
Diploma(Polytechnic), Name of Diploma			Cumulative Graduating GPA	

#### 6. OTHER QUALIFICATIONS/SPECIAL COURSES


#### 7. SPONSORSHIP/PRIZES/AWARDS

Please provide documentary evidence of all awards

Year	Type of Award (For sponsorships, please indicate the type, duration, value & bond if any)

#### 8. CO-CURRICULAR ACTIVITIES (CCA) Eg. Sports, Arts, Student Clubs etc

Please submit copies of documentary evidence

Period of involvement		Type of Activities	Level of Participation and position held
From	To		


**9. Discuss briefly what you learnt and what contributions you made in these CCA.**


**10. EMPLOYMENT HISTORY (if applicable, including part-time and vacation jobs)**  
 Years of Working Experience : ( ) years

Name/ Address of Employer	Position Held	From	To	Nature of job/duties

**11. CAREER OBJECTIVES**  
 What sort of career would you be looking for?



**12. ESSAY** (Please note that this essay is an important part of your application)

In a separate attachment, write a short essay in not more than 800 words, tell us about yourself and your interest in this sponsorship.

**13. Answer the following questions by deleting “Yes” or “No” in the boxes provided. If “Yes” give details in the right hand margin.**

1. Have you ever been charged with any offence or convicted by any Court or detained by the authorities under the provisions of any law in any country? ( <b>Important:</b> Please note you must give full details of any charges made against you even if you were eventually acquitted by the Court).	Yes/No	
2. Has any bankruptcy action ever been taken against you?	Yes/No	
3. Has any Court judgement or order ever been made against you ordering you to pay a debt to someone?	Yes/No	
4. Have you signed a promissory note or an acknowledgement of indebtedness for which the amount pledged has not already been fully repaid?	Yes/No	
5. Have you ever been employed in any capacity with SIM, its predecessors or its subsidiaries? Give designation, period of employment and reason for leaving.	Yes/No	
6. Have you applied on any previous occasions for sponsorships or employment in any capacity with SIM? Give date and position applied for.	Yes/No	
7. Have you any relative in SIM? If yes, please give designation, name and relationship.	Yes/No	
8. Have you suffered from any mental illness or any physical illness or disability for which you have received medical treatment? (e.g. diabetes, tuberculosis, epilepsy, etc)	Yes/No	

#### 14. ANY OTHER RELEVANT INFORMATION

#### 15. DECLARATION

I declare that the information furnished here is true and correct and I will also abide by the rules and regulations stated overleaf. My application for the course is attached together with certified true photocopies of my educational certificates, current salary slip and other supporting documents. I will undertake to repay the pro-rated cost (e.g. course / registration / miscellaneous fees) on my sponsored course should I cease my SAFRA membership, discontinue or fail to complete the course successfully. If selected, I shall undertake to perform to my best ability and that I will present a professional conduct and image at all times for the duration of the programme. I also understand that I shall be required to inform SAFRA of my test/project/exam grades accordingly, upon receipt. I accept that if any of the information given by me in this application is in any way false, or incorrect, the Company shall have the right to revoke the sponsorship, if awarded, and take appropriate legal action without notice and without assigning any reason. By submitting this application form, I agree to be bound by SAFRA's Privacy Policy as amended from time to time. ([www.safra.sg/privacypolicy](http://www.safra.sg/privacypolicy)) I also authorise, agree and consent to allow SAFRA to disclose your personal data to (a) SAFRA's partner educational institutions for purposes of, including but not limited to sponsorship selection purposes. (b) SAFRA's Education Volunteer Committee members for the purpose of coaching and/or mentoring arrangements.

I agree to release my personal particulars to the Government of Singapore (e.g. Ministry of Defence) for character and National Defence (e.g. in-camp training) checks.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### NOTES

1. The SAFRA-SIM GLOBAL EDUCATION Scheme is open to all SAFRA Ordinary A (except NSFs), Ordinary B and Life members who can fulfill the basic SIM admission criteria.
2. There is no bond attached to the Scheme.
3. False particulars or wilful suppression of material facts will render you liable to disqualification, or, if awarded, to revocation of and/or appropriate legal proceedings.
4. SIM does not enter into correspondence with regard to the reasons for non-selection of candidates.
5. University graduates are not eligible to apply for the Scheme.
6. The Sponsorship is open to Diploma in Management Studies and UOL in SIM GE only.

7. Applicants will be assessed according to their length of SAFRA membership, participation in SAFRA events/activity clubs, academic performance and working experience.
8. Applicants are allowed to apply for only one course under the Scheme for each intake.
9. Copy of the original pay-slip or letter from the employer must be attached for each working family member, including the applicant. Where pay-slip is not available, a printed statement of CPF contribution for one year is to be included. Family members who are not working (excluding applicant) must have CPF contribution statement for a year and a letter of declaration.
10. Certification of supporting documents is to be made by your company. In such cases, state the name, designation, NRIC no. and contact number and email of the person certifying the documents.
11. Priority will be given to applicant's combined monthly household income of less than \$3,000.
12. Short-listed candidates will be required to attend one or more interview sessions.
13. The term will commence in the intake selected by applicants. No deferment is allowed.
14. Applications must be submitted on or by **30 September 2019**.
15. The completed SIM application form (and all necessary supporting documents) must be submitted through and endorsed by SAFRA.
16. Should the sponsoring institution cease to operate or end its agreement with SAFRA, SAFRA shall not be liable to see through the completion of the sponsored candidates' courses.
17. The decision of both SAFRA and SIM Global Education is final and no further correspondence will be entertained.

## **Application Checklist**

Please submit the following documents:

Application Form (with passport sized photo taken within the last 1 year)	
Certified copies of all education certificates, transcripts and reports showing grades awarded by institutions that you have completed or are currently pursuing. (All documents that are not in English are required to be translated and notarized)  <input type="checkbox"/> “O” Level / High School Certificate and Transcripts <input type="checkbox"/> “A” Level / Diploma and Transcripts <input type="checkbox"/> Degree of University / University Transcripts <input type="checkbox"/> Others certificates / transcripts	
Documentary evidence of all co-curricular activities / academic honours / awards/ prizes, etc.	
Short Essay of not more than 800 words about your interest in the Sponsorship.	
Photocopy of passport or NRIC, and SAFRA membership card.	
Photocopy of relevant Financial Documents (Payment slips for past 6 months or lasted Income Tax Assessment Notices (if any), and printed statement of CPF contribution or family members)	
Photocopy of Certificate of National Service.	